

Contact the Petition Office
Tel: 053 839 8303/8103/8024
Fax: 053 839 8090/4
Email: publicinfo@leg.ncape.gov.za,
or www.ncpleg.gov.za to
access the Petition
Online System

Postal:

Public Education and
Communication Department
Private Bag X5066
Kimberley, 8300

Physical:

Nobengula Extension
Galeshewe
Kimberley, 8300

The Northern Cape Provincial Legislature *Petition System*



Northern Cape
Provincial Legislature

GLOSSARY

Petition

Is a complaint, a request, a representation or a submission addressed by a petitioner to the Legislature

Petitioner

person who addressed a petition to the Committee and includes a natural or juristic person

Legislature

Means the Legislature of the Province as contemplated in section 104 the Constitution

Speaker

the Political head of the Legislature

Secretary

administration head of the Legislature

Members of the Provincial Legislature (MPL)

people who are elected to seat in the Legislature in terms of section 105 and 106 of the Constitution

Committee

the relevant committee of the Provincial Legislature

Lodgement

is a submission to the Legislature

Single petition

is an individual submission from a single petitioner concerning a particular complaint or request

The Petition Flow Chart

as prescribed by the Northern Cape
Petitions Act (Act no 8 of 2009)



Step 7

Petitions office informs the Petitioner of the NCPL decision regarding the Petition



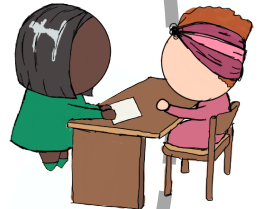
Step 1

The Speaker of the NCPL receives the Petition (Section 4(4))



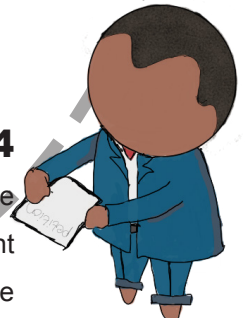
Step 2

Petition is submitted or forwarded to the Petition Officer to check for Compliance (See Section 5)



Step 3

The petition is introduced in the House



Step 4

The House refers the Petition to the relevant Committee

Step 5

The Committee considers and decide on the Petition (See Section 8)



Step 6

After consideration of th Petition, the Committee reports to the House



Petitioners
address

Contact no:

Date:
The Speaker
Northern Cape Provincial Legislature
Nobegula Ext
Galesheww
Kimberley
8300

SUBJECT OF PETITION:

Contents of Petition xxxxxxxxxxxxxxxxxxxx
xx
xx

signature(s)

Petitioners Signature:
Petitioner Name:

In the event that the Petitioner cannot sign, signatures of
two
competent witnesses:

(1) _____

(2) _____

Collective petition

is a collection of signatures from a number of petitioners concerning a particular complaint or request.

Multiple, group or mass petition

is a group submission from a number of petitioners concerning the same or substantially similar complaints or requests.

Association petition

is an individual submission from an association or an individual mandated by an association, concerning a particular complaint or request.

S.A Constitution

REGARDING PETITIONS

The **Constitution** of the Republic of the South Africa, Act 108 of 1996, states in Section 118 (1) that the **Provincial Legislature** must facilitate **public involvement** in the Legislature and other processes of the Legislature and its committees.

Section 115 (d) states that the **Provincial Legislature** or any of its committees may **recieve petitions, representations or submissions** from any **interested person or institution.**

Northern Cape Provincial Legislature on Petitions

The Constitution further states in Section 17 that everyone has the right to peacefully and unarmed, assemble, to demonstrate, to picket and to present petitions. Further, the Rules of the Northern Cape Provincial Legislature - NCPL- (as adopted on 22 November 2001) states in Chapter 8, Part 2, that every person shall have the right to the petition the Legislature in any of the eleven official languages as well as Nama and San.

The Constitution of the Republic of South Africa (Act 108 of 1996) and the Standing Rules of the NCPL gives each citizen of the Northern Cape Province a mandate to participate in the activities of the Legislature through the presentation of Petitions that are directed for the attention of the Speaker of the NCPL.

Presenting a petition is an option to an individual or a group and there are certain requirements that a petition should meet as a written document.

The Public Education & Communications Department in NCPL is advocating the use of petitions to the public. Staff members from the Petition Office promotes the petition system throughout the province during their presentations at Public Education workshops titled 'Know your Legislature'.

We have Petitions Officers who are handling the administrative part of the petitions within the NCPL. They also have a responsibility to advise communities as to when a petition qualifies to receive the status. Petitions also have to be registered and receive reference numbers after they have been accepted at the NCPL.

Members of the public are also encouraged to use the Petition Online system that is found on the website of the NCPL at www.ncpleg.gov.za

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Form and content of a Petition

What is a petition and petitioning to the Northern Cape Provincial Legislature

- A petition is a complaint, a request, a representation or a submission addressed by a petitioner (individual/group of people)

FORM AND CONTENT OF PETITION

- A petition must be specifically addressed to the Northern Cape Provincial Legislature
- The subject of the petition must be complaint or request that falls within the jurisdiction of the Northern Cape Provincial Legislature
- A petition must be signed and contain the name and the address of the petitioner
- A petition can be in any of the eleven (11) official languages, as well as including Khoi, Nam and San languages
- Any person who is not able to write, can make their mark on the petition in the presence of two witnesses
- Petitions which properly belong to a court of law or tribunal are not acceptable;
- The Petition must contain a carefully worded request that the Legislature take some form of action in response to an alleged grievance
- Petitions must be worded in a respectful language and it is not acceptable to criticise the President or Premier in a petition
- A petition must be written or typed legibly
- The petition must not be prisoner; petitioning on the matter regarding the reason for his/her incarceration
- Each page of a petition that contains signayures must have a header indication the subject matter

Anyone can petition:

- in their own interest
- in the winterest of a group
- in the interest of anther who is not in the position to seek relief
- or in the interest of the public

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All members of the public have a right to petition the Legislature